## EXPLORE HOME UNIVERSAL

## Assembly Instructions for Base and Deck/Top Unit

Thank you for purchasing this quality product. Be sure to check all packing material carefully for small parts that may have come loose inside the carton during shipment.

**Caution:** (1) These parts are cumbersome and heavy. This product can best be assembled with the assistance of one or more persons in order to prevent personal injury and to insure parts are not damaged during the assembly process. If dirty, clean finished parts with mild dishwashing liquid and water solution applied on damp cloth. Cloth should not be excessively wet. Polish finish with soft cloth and an industry recognized furniture polish.

(2) To prevent damage to your floor or carpet, please check the bottom of each piece of furniture for stain residue and rough surfaces and also check for staples or nails left after removing the packaging material. The manufacturer will not be held responsible if preventative steps are not taken prior to installation.

Unpack and dispose of all packing material but be careful not to throw away any assembly parts or hardware. Read the instruction sheet and parts list carefully. Remove all staples and screws used for packaging carefully using pliers and or screwdrivers to prevent injury and scratching or damaging flooring.

## **Assembly Steps:**

- Attach the four rectangular pieces of foam (1) to each of the four corners on the bottom of top unit before setting the top unit on top of the base unit. First peel off the backing on the foam so the adhesive side is exposed and stick it on the bottom of the top unit. (See Figure A) This will help prevent scratching the top of the base.
- 2. It is the best to have two or more people do this next step to avoid personal injury or damage to the surface of the furniture. Lift and place the top unit on the top of the base unit being careful not to scratch the surface.
- 3. Attach the two mending plates (2) between top and base using the screws (3) as shown. (See Figure B).
  - Note:
    - 1. Mending plates need to be fastened on two sides of the units where the construction is stronger (as shown in the figure B), not on the middle of the panel.
    - 2. Make the joint of the Top and Base unit in the middle of the mending plates.

